

# Architectural Control Committee Application Request Form

All builders and/or homeowners are required to submit a plan to the Architectural Control Committee for approval prior to starting any type of construction on a lot as required by Article V of the Declaration of Protective Covenants. The committee has 30 days to review the plans.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: (W) \_\_\_\_\_

(H) \_\_\_\_\_

(C) \_\_\_\_\_

Please check the improvement you would like to make. Please be sure to include all required information or the request will be returned causing a delay in the review process.

\_\_\_ Deck

\_\_\_ Parking Pad

\_\_\_ Exterior color change

\_\_\_ Building Addition

\_\_\_ Walkway

\_\_\_ Hot Tub/In-Ground Pool

\_\_\_ Exterior Modification

\_\_\_ Satellite Dish/Antenna

\_\_\_ Landscaping

\_\_\_ Fence

\_\_\_ Exterior Detached Structure

\_\_\_ Mailboxes

\_\_\_ Other

## Information and Attachments Required to Process Application

1. Plot Plan with improvements shown, drawn to scale including all dimensions of proposed improvement and distances to property lines.
2. Materials List.
3. Indicate color(s).
4. Provide a picture, scaled drawing, or manufacturer's literature indicating overall size, i.e., length, width, and height. (Top view looking down and a front/side view looking at improvement)

Detailed Specifications and Description of Request: (Attach additional sheet(s) if necessary)

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Materials List: (Attach additional sheet(s) if necessary)

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Committee Member Approved \_\_\_\_\_ Date: \_\_\_\_\_

Committee Member Approved \_\_\_\_\_ Date: \_\_\_\_\_

Committee Member Approved \_\_\_\_\_ Date: \_\_\_\_\_

**You must submit an additional request form to the architectural committee if there are any modifications to these plans.**

**Note: The home owner is responsible for required permits and to follow state and/or local laws.**

**Signs are not allowed in the yard for advertising.**